

To: EDC Governance Committee Members

DRAFT

Re: Minutes of February 15, 2019

Present: Dr. Kristine Duffy, Member, EDC Director
Chris Barden, Member, EDC Vice Chairman
Matt Fuller, Member, Secretary

Jennifer Switzer – EDC staff

Absent: Alex Rotolo, Member

On February 15, 2019 the Governance Committee of the EDC Board of Directors for the Economic Development Corporation met in the President's Conference Room at Scoville Learning Center at SUNY Adirondack located at 640 Bay Road in Queensbury, NY. The following items of business were discussed:

- A. Call to Order: Governance Committee Chair Dr. Kristine Duffy called the meeting to order at 8:05 a.m.
- B. Items
 - a. Approval of Minutes of January 11, 2019 Meeting – A motion was made by Chris Barden, seconded by Matt Fuller and unanimously accepted to approve the minutes from the Governance Committee meeting of January 11, 2019.
 - b. Discussion of Board Seats – Board members discussed contact made to members of the community regarding their interest in a board seat. Dr. Duffy briefed the members on her discussion with Ed Bartholomew over finding those within the banking industry to replace Arleen Girard. Ed believes the committee does not have to consider just the banking industry but those from the finance industries. Additional names of individuals were brought forward and each committee member will be contacting individuals to gauge their interest in becoming a board member. The committee also discussed the representation of board members from a geographic perspective as well.
 - c. Matt Fuller updated the committee on his recent experience with website ADA compliance. He inquired as to whether EDC's website is compliant. Jennifer believes they are not in compliance and will bring this to the attention of staff and our website design vendor.
- C. Adjourn – upon no further business to come before the Committee, Governance Committee Chair Kris Duffy adjourned the meeting at 8:27 a.m.