

To: EDC Governance Committee Members

Re: Minutes of February 9, 2015

Present: Jeffery Byrne, Chairman
Mike Borgos, Member
Chris Barden, Member
Chuck Barton, EDC Chairman
Travis Whitehead, Guest

On February 9, 2015 the Governance Committee of the EDC Board of Directors for the Economic Development Corporation met in the Conference Room at 188 Dix Avenue, Glens Falls, NY. The following items of business were discussed:

1. Welcome and Call to Order: Chairman Jeff Byrne welcomed and called the meeting to order at 8:00 a.m.
2. Approval of January 20, 2015 Minutes: Committee approved minutes from January 20, 2015 meeting.
3. Purpose of Meeting

a. Revision of By-Laws:

- Bob Ryan reviewed the latest Bylaw revisions, made some changes and provided additional input
- Chuck will visit with EDC staff to review Bylaw's input
- Jeff and Chuck will contact Bob for further discussion of membership rights and responsibilities

Video conferencing for meeting; Chuck mentioned using "Go to Meetings", as a resource.

Public access to EDC meetings

- Committee will prepare an updated Bylaws revision for the next EDC Board meeting.

b. Prospective Board Member outreach

- Committee contact specifics:
 - Chuck-Medical and Medical Device industry
 - Chris-George Ferone
 - Mike indicates that Matt Fuller is ready to commit
 - Mike will reach out to Jack B. to discuss level of interest and thoughts on other prospective members
- Share board outreach list with EDC Board at February meeting and ask for additional input, suggestions, comments

4. c. Other

- Preparing a prospective board member EDC transition information packet, with annual report, Jeff will work with Elaine on this.
- Some thought has been given for having a breakfast with new board members.

5. Adjournment: Upon no further business to come before the Governance Committee Chairman Jeff Byrne adjourned the meeting at 9:00 a.m.