

To: *EDC Governance Committee Members*

Re: *Minutes of July 14, 2015*

Present: Jeffery Byrne, Chairman Governance Committee, EDC Secretary
Chris Barden, Member, EDC Vice Chairman
Dr. Kris Duffy, Member, EDC Director
Elaine Behlmer, Office Administrator/Acting Secretary

Absent: Chuck Barton, EDC Chairman
Matt Fuller, Member, EDC Director

On July 14, 2015 the Governance Committee of the EDC Board of Directors for the Economic Development Corporation met in the Conference Room at EDC Offices located at 234 Glen Street, Glens Falls, New York. The following items of business were discussed:

1. Welcome and Call to Order: Chairman Jeff Byrne welcomes and thanks everyone for coming. He calls the meeting to order at 8:02 a.m. and states there is a quorum.

2. Approval:

- **Governance Committee Meeting Minutes June 4, 2015.** A motion is made by Chris Barden, seconded by Kris Duffy and carried unanimously to approve the June 4, 2015 Governance Committee Meeting Minutes.

3. Purpose of Meeting:

- **Filling two Board Positions starting in 2016**
- **Discussion of individuals who fit these areas of interest**
 - Manufacturing and industry
 - Service Industry

Jeff refers all to membership listing distributed as a tool for potential recruitment of new Board of Directors. Elaine will research membership files at EDC Offices for businesses who are no longer current members of EDC in the past 4-5 years and forward to committee. Jeff states there will be no meeting in August; the next meeting is scheduled for September. Timeframe for newly elected board members is January 1, 2016. A brief discussion ensues on manufacturing and industry representation as potential board member candidates along with members from the service industry. Elaine reads off names of old list of 'advisory directors' to be forwarded to committee members for review. At EDC's next Board of Directors Meeting on July 21st names from the service industry and manufacturing will be presented with contact to individuals after meeting. The EDC Governance Committee will meet in the fall to discuss leadership for EDC along with Governance Committee and Finance & Audit Committee representations. Jeff has one more year left on the Governance Committee and is then off the Board.

4. Adjournment: Upon no further business Chairman Jeff Byrne adjourns the meeting at 8:15 a.m.