



EDC Warren County Governance Committee Meeting

Agenda

Friday, September 14, 2018 – 8:00 a.m.

SUNY Adirondack- President's office, 640 Bay Road, Queensbury, New York

Committee Members: Chris Barden, Matt Fuller, Dr. Kristine Duffy, Alex Rotolo

- A. Call to Order: Chair Dr. Kristine Duffy**
- B. Approval of EDC Governance Committee Meeting Minutes May 11, 2018**
- C. Items**
 - 1. Board Positions-**
 - Discussion of succession plan for Board Chair**
 - 2. New Business**
 - 3. Adjourn**

To: EDC Governance Committee Members

DRAFT

Re: Minutes of May 11, 2018

Present: Dr. Kristine Duffy, Member, EDC Director
Chris Barden, Member, EDC Vice Chairman
Jennifer Switzer – EDC staff
Absent: Matt Fuller, Member, Secretary

On May 11, 2018 the Governance Committee of the EDC Board of Directors for the Economic Development Corporation met in the President's Conference Room at Scoville Learning Center at SUNY Adirondack located at 640 Bay Road in Queensbury, NY. The following items of business were discussed:

- A. Call to Order: Governance Committee Chair Dr. Kristine Duffy called the meeting to order at 8:10 a.m.
- B. Approval of EDC Governance Committee Meeting Minutes April 11, 2018
Last month's meeting minutes were forwarded to committee members for review.
A motion is made by Chris Barden, seconded by Kristine Duffy and carried unanimously to approve EDC Governance Committee Meeting Minutes April 11, 2018.
- C. Items
 - a. Board Positions –Discussion on recommendation on Vice Chairman position and board positions to be completed 4/30/2019 for Chair Arleen Girard, Dr. Kristine Duffy and Matt Fuller:
 - Vice Chair discussion, Chris Barden to remain as Vice Chair until Dr. Duffy has an opportunity to speak with Ed Bartholomew to be considered for Vice Chair position.
 - b. Committee Position – Discussion of replacement of Jeff Byrne on Committee:
 - Recommendation to approve Alex Rotolo as replacement on Governance Committee for Jeff Byrne. Dr. Duffy to contact Alex.
- D. New Business –Jennifer Switzer updates committee with proposed date of Annual Luncheon of Monday, July 2, 2018 and guest speaker, Dr. John Kelly III of IBM.
- E. Adjourn – upon no further business to come before the Committee, Governance Committee Chair Kris Duffy adjourned the meeting at 8:45 a.m.