

To: *Governance Committee Members*

Re: *Minutes of January 11, 2022*

*Present:* Dr. Kris Duffy – Chair of Committee  
Mike Pratt - Member  
Alex Rotolo - Member

*Absent:* Chris Barden – Member

*Staff:* Jim Siplon – President  
John Wheatley – Vice President  
Linda Oldenburg - Economic Development Coordinator  
Amy Potter – Marketing & Communication Director

On January 11, 2022 at 3:30 p.m. the Governance Committee of the Economic Development Corporation was held in person at EDC’s office 333 Glen Street and via zoom the following items of business were discussed

**I.** **Welcome & Call to Order:** Committee Chair Dr, Kris Duffy welcomed committee members and staff and called the meeting to order at 3:31 p.m.

**II.** **Old/New Business** Governance Committee minutes from December 14, 2021, were reviewed, and a motion was made to approve by Mike Pratt, seconded by Alex Rotolo and carried unanimously. Dr. Duffy stated that the committee would go into executive session to discuss recruitment to replace the expiring term of board member Chris Barden after discussing other items on the agenda first. Dr. Duffy asked about the next release of the board binder. Economic Development Coordinator Oldenburg said that once the by-law change on Open Meetings laws is approved by the Board in a resolution the changes will be made, and new by-laws will be sent out to all on the board. President Siplon spoke briefly on the FOIL process and appeals has been revamped and a draft process is up on the EDC website. The draft is largely from Matt Fuller, based on his experience and we are looking for feedback from the committee. We will look for your input next month.

**III.** **Executive Session:** A motion was made to enter an Executive Session to discuss potential individuals to be approached to become a member of the EDC Board. Executive Session began at 3:59 pm and concluded at 4:10p with no action taken in executive session. Regular meeting resumes.

**IV.** **Adjourn** -With no further business to come before the Governance Committee, a motion is made by Alex Rotolo seconded by Mike Pratt and carried unanimously to adjourn the meeting at 4:13 p.m.