



ECONOMIC DEVELOPMENT CORPORATION

WARREN COUNTY

ANNUAL REPORTING PURSUANT TO THE PAAA

TUESDAY, MARCH 16, 2021 - 8:00 A.M.

VIA Zoom <https://us02web.zoom.us/j/87606165090>

Meeting ID: 876 0616 5090

Passcode: 283297

One tap mobile

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Dial by your location

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AGENDA

I. Welcome & Call to Order Chair Matt Fuller

EDC Board of Directors: Matt Fuller, Mitch Amado, Chris Barden, Mike Pratt, Alex Rotolo, Laura Ladu, SUNY Adirondack Representative Dr. Kristine Duffy, Town of Queensbury Representative John Strough, Glens Falls Representative Judy Calogero, Warren County Representative Rachel Seeber Laura Ladu

II. PAAA

- Reaffirmation of existing EDC Policies 1-17
 1. Certification of No Conflict of Interest
 2. Acknowledgement of Fiduciary Duties and Responsibilities
 3. Compensation/Reimbursement and Attendance
 4. Code of Ethics
 5. Whistleblower Policy
 6. Investment Policy
 7. Travel Policy

8. Disposition of Property Guidelines
9. Procurement Policy
10. Defense and Indemnification Policy
11. Bill Payment Process
12. Discretionary Policy
13. Record Retention
14. Capitalization
15. Conflict of Interest
16. EDCWC Sexual Harassment Policy & Complaint Form
17. EDC Effectiveness of Internal Control

III. Approvals

- Approval of 2021 Audit and Financial Report (Marvin & Company CPA)
- Chief Executive Officer and Chief Financial Officer Annual Certification
- Reappointment of Mitch Amado to EDC Board
- Designation of Professionals Retained and Approved Relationships
- Reporting Public Authorities Law 2800/Operations

IV. Resolution to Appoint Audit/Finance Committee Members and Governance Committee Members and EDC 2021 Officers

Audit & Finance

Mitch Amado – Chair
Alex Rotolo – Member
Judy Calogero – Member
Laura Ladu-Member

Governance

Kris Duffy - Chair
Mike Pratt – Member
Chris Barden-Member
Alex Rotolo - Member

V. Resolution to appoint **Officers**

Matt Fuller-Chair
Alex Rotolo - Vice Chair
Mitch Amado-Treasurer
Laura Ladu-Secretary

VI. Other Business

VII. Adjournment

Regular Monthly Meeting Follows this Meeting