



ECONOMIC DEVELOPMENT CORPORATION

WARREN COUNTY

ANNUAL REPORTING PURSUANT TO THE PAAA

TUESDAY, MARCH 21st, 2023 8:00 A.M.

In Person at Fort William Henry 48 Canada Street Lake George, NY 12845

AGENDA

- I. Welcome & Call to Order Chair Mitch Amado

- II. EDC Board of Directors: Mitch Amado, Mike Pratt, Michael McLarty, Laura Ladu, Kathy Muncil, Libby Coreno, Sue Corney, Warren County Representative Mike Wild, SUNY Adirondack Representative Dr. Kristine Duffy, Town of Queensbury Representative John Strough and Glens Falls Representative Judy Calogero.

- III. PAAA
 - Reaffirmation of existing EDC Policies 1-21
 1. Conflict of Interest Policy
 2. Acknowledgement of Fiduciary Duties and Responsibilities
 3. Compensation/Reimbursement and Attendance
 4. Code of Ethics
 5. Whistleblower Policy
 6. Investment Policy
 7. Travel Policy
 8. Disposition of Property Guidelines
 9. Procurement Policy
 10. Defense and Indemnification Policy
 11. Bill Payment Process
 12. Discretionary Policy
 13. Record Retention
 14. Capitalization
 15. EDCWC Sexual Harassment Policy & Complaint Form
 16. EDC Effectiveness of Internal Control

17. Debit Card Policy
18. Videoconferencing Policy
19. Fraud Prevention Policy and Protocols
20. Bank Reconciliation Policy
21. Cash Disbursement

IV. Approvals/Resolutions:

- Approval of 2023 Audit and Financial Report (Marvin & Company CPA)
- Approval of Chief Executive Officer and EDC Treasurer Chair Annual Certification
- Approval of Designation of Professionals Retained and Approved Relationships
- Approval of Authority Mission Statement and Performance Measurements
- Reappointment of Laura Ladu and Mitch Amado to EDC Board
- Resolution to appoint EDC Officers
- Resolution to Appoint Audit/Finance Committee Members and Governance Committee Members
- Approval of Authority Mission Statement and Performance Measurements

V. Other Business

VI. Adjournment

Regular Monthly Meeting Follows this Meeting.