

To: *Governance Committee Members*

Re: *Minutes of April 12, 2022*

Present: Dr. Kris Duffy – Chair of Committee
Mike Pratt - Member
Alex Rotolo - Member

Absent: Chris Barden – Member

Staff: Jim Siplon – President
Linda Oldenburg - Economic Development Coordinator

On April 12, 2022 at 3:30 p.m. the Governance Committee of the Economic Development Corporation was held in person at EDC’s office at 11 South Street in Glens Falls and via zoom the following items of business were discussed

I. **Welcome & Call to Order:** Committee Chair Dr, Kris Duffy welcomed committee members and staff and called the meeting to order at 3:33 p.m.

II. **Old/New Business** Governance Committee minutes from February 8, 2022, were reviewed, and a motion was made to approve by Mike Pratt seconded by Dr. Duffy and carried unanimously. Dr. Duffy started with the first items on the agenda on boarding of two new board members. Economic Development Coordinator Oldenburg stated that the new board members along with current board members will be receiving updated material for their board member binders. Dr. Duffy mentioned having a new board member luncheon. President Siplon agrees and will take a poll of dates with the new board members and schedule accordingly. Mike Pratt asked about the Annual Luncheon and what would be handed out as a takeaway from the luncheon. President Siplon there will not be a brochure as in the past but there will be a scorecard/infographic material on achievement and the various forums that we are heavily engaging in. This area will be worked on by the communications team including Behan Communications and suggestions will be brought for review. Dr. Duffy moved on to the next items, reminding all the timing of filling out the board self-evaluation form. Discussion on the form was held and there is one suggestion is to categorized the different questions or subjects. for easier analysis which the staff will bring back to the committee for review prior to release of the form.

III. **Executive Session:** A motion was made by Mike Pratt and seconded by Alex Rotolo and carried unanimously to enter an Executive Session to discuss a personnel matter. Executive Session began at 3:48 pm and concluded at 4:06pm with no action taken in executive session.

IV. **Adjourn** -With no further business to come before the Governance Committee, a motion is made by Mike Pratt seconded by Alex Rotolo and carried unanimously to adjourn the meeting at 4:06 p.m.