

To: *Governance Committee Members*

Re: *Minutes of September 14, 2021*

*Present:* Dr. Kris Duffy – Chair of Committee  
Chris Barden - Member  
Alex Rotolo – Member

*Absent:* Mike Pratt-Member

*Staff:* Jim Siplon – President  
John Wheatley – Vice President  
Linda Oldenburg - Economic Development Coordinator  
Amy Potter – Marketing & Communication Director

On September 14, 2021, at 3:30 p.m. the Governance Committee of the Economic Development Corporation was held in person at EDC’s office 333 Glen Street and via zoom the following items of business were discussed

**I.** **Welcome & Call to Order:** Committee Chair Dr, Kris Duffy welcomed committee members and staff and called the meeting to order at 3:34 p.m.

**II.** **Old/New Business** Governance Committee minutes from July 13, 2021, were reviewed, and a motion was made to approve by Chris Barden, seconded by Alex Rotolo and carried unanimously. Marketing and Communication Director Potter noted that membership has slowed but Director Potter is not going to stop. Director Potter is in the process of scheduling some events and getting participants to participate in the events. Director Potter stated that she is going to enlist the help from the Board Members in reaching out to members the ones that they know. Spreadsheet will be sent out to all Board Members prior to the Boards next meeting. Next item President Siplon discussed was board meeting protocols with the new legislation that was passed it’s the same as the executive order essentially puts those same provisions in place, it’s now New York law that says that open meetings law have been suspended between now and January. Dr. Duffy moved on to committee assignments as the new member Kathy Muncil has not been assigned to a committee yet. Dr. Duffy and President Siplon briefly spoke about it and wanted to bring it to the committee that Alex Rotolo is on two committees and expected to be vice chair, that maybe the committee might want to consider Kathy Muncil either on this committee or audit and finance. Alex Rotolo mentioned that he has overextended himself and would be willing to step down from the Audit and Finance committee.

**III.** **Executive Session:**

**IV.** **Motion for the Board:** A motion will be brought to the next board meeting to replace Alex Rotolo on the Audit and Finance Committee with Kathy Muncil.

**V.** **Adjourn** -With no further business to come before the Governance Committee, a motion is made by Chris Barden seconded by Alex Rotolo and carried unanimously to adjourn the meeting at 4:08 p.m.