

To: *Governance Committee Members*

Re: *Minutes of November 9, 2021*

Present: Dr. Kris Duffy – Chair of Committee
Mike Pratt - Member
Alex Rotolo – Member

Absent: Chris Barden – Member

Staff: Jim Siplon – President
John Wheatley – Vice President
Linda Oldenburg - Economic Development Coordinator
Amy Potter – Marketing & Communication Director

On November 9, 2021, at 3:30 p.m. the Governance Committee of the Economic Development Corporation was held in person at EDC’s office 333 Glen Street and via zoom the following items of business were discussed

- I.** **Welcome & Call to Order:** Committee Chair Dr, Kris Duffy welcomed committee members and staff and called the meeting to order at 3:32 p.m.
- II.** **Old/New Business** Minutes from September 14th, 2021 committee minutes will be brought to the next full board meeting. Dr. Duffy stated that the committee would go into executive session to discuss recruitment to replace the expiring term of board member Chris Barden after discussing other items on the agenda first. President Siplon stated he spoke to Camoin on the proposed edits to the previously released strategic plan and there is a cost to have the plan revised so it will need to be either retyped or do some document conversion. The Board vacancies spreadsheet will be updated for December committee meeting and, once approved by committee it will be sent to the whole board to update their Board Binder. Dr. Duffy spoke about the EDC by-laws and virtual meetings participation. Current legislation is due to expire in January, whether it will be extended or not is an open question President Siplon stated. Mike Pratt suggested using the language “EDC would comply with the New York State open meeting laws and requirements. A motion was made by Mike Pratt and seconded by Alex Rotolo to submit a resolution to the full board to add the language to the by-laws under Section 6. President Siplon also talked about the pending updated FOIL process and the FOIL appeals process and how they will be handled.
- III.** **Executive Session:** A motion was made to enter into a Executive Session to discuss possibly individuals to be approached to become a member of the

EDC Board. Executive Session began at 3:56 pm and concluded at 4:15pm.
Regular meeting resumes.

IV. **Adjourn** -With no further business to come before the Governance
Committee, a motion is made by Alex Rotolo seconded by Mike Pratt and
carried unanimously to adjourn the meeting at 4:16 p.m.

DRAFT