

To: **EDC Board Members**

Re: **Transcribed Minutes of March 20, 2020 Annual Meeting of the Board of Directors**

Present: Matt Fuller, Esq. – Chair
Jim Siplon – Director
Laura Ladu – Director
John Strough – Representative, TOQ
Mike Pratt – Director
Mitch Amado – Treasurer & Chair of Audit & Finance Committee
Matt Simpson – Representative, Warren County
Dr. Kristine Duffy – Representative SUNY Adirondack – Chair of Governance
Alex Rotolo – Director

Absent: Judy Calogero – Secretary
Chris Barden – Vice Chair

Guests: Staff: Ed Bartholomew, President/CEO
John Wheatley, Vice President
Lisa Daly, Daly Accounting

On March 20, 2020, the Board of Directors for the Economic Development Corporation met via YouTube teleconference for its Annual Board of Directors Meeting of at 8:00 a.m. The following is a transcription of the meeting:

I. WELCOME & CALL TO ORDER

Ed Bartholomew ([00:36](#)):

Welcome. This is Ed Bartholomew, Warren County Economic Development Corporation president and CEO. We are here this morning to conduct two public meetings: our annual reporting as required by the Public Authority Accountability Act, which is under the jurisdiction of the New York State Authority Budget Office, as well as conducting our monthly meeting.

Ed Bartholomew ([01:06](#)):

Because of the unique circumstances that have developed through our country, Governor Cuomo, in his executive order number one, has permitted alternative public meetings such as this to be conducted through various means of audio, as well as visual. Our meeting today is being broadcast live on YouTube, and will be available at any time streaming on our website at edcwc.org as well as on YouTube under EDC of Warren County.

Ed Bartholomew ([01:47](#)):

At this particular point, we want to acknowledge Mitch Amado, who is the treasurer of Economic Development Corporation here, who is with me this morning. Good morning, Mitch.

Mitch Amado ([02:00](#)):

Morning, Ed. Good morning everyone.

Ed Bartholomew ([02:01](#)):

And we have, on the phone at this point; Alex Rotolo from Finch Paper as the Chief Fiscal Officer; Mike Pratt, who operates the ORDA, Olympic Regional Development Authority as the CEO; Dr. Kris Duffy, president of SUNY Adirondack; Matt Fuller, our chair; Laura Ladu from Whittemore, Downen & Ricciardelli; Jim Siplon from JUST Beverage; Matt Simpson from the town of Horicon; and John Strough from the town of Queensbury. Also joining us on the telephone is Lisa Daly who is our interim bookkeeper; John Wheatley is here in the office from EDC, as well as Vicky.

Ed Bartholomew ([02:56](#)):

So that is our members and just as a reminder on resolutions that require an approval, please indicate your name if you're making a motion and a second, as well as any questions you have, or comments, please identify yourself so we can have a recordation of that. So at this point I would turn the meeting over to Chair, Matt Fuller. Good morning, Matt.

Matt Fuller ([03:29](#)):

Good morning, guys. First of all, thanks to you and John for all the work you guys have done to get these meetings together. I know we're living in interesting circumstances right now and so logistics here have probably been an additional hurdle but thank you guys for overcoming that. As usual you guys are good.

II. PAAA – REAFFIRMATION OF EXISTING EDC POLICIES

Matt Fuller ([03:49](#)):

So, going through, I'll bring up the annual meeting here first, and to Ed's point, we're going to go through policies and things like that and we will go through our usual approval, we'll ask that whoever's going to make the motion and the second, just state their name. And I thought, if you guys could, in the same order or whatever order you want, we'll do the rolling roll call vote for approvals here over the phone if that's okay?

Ed Bartholomew ([04:19](#)):

Yes.

Matt Fuller ([04:20](#)):

Yeah, okay. So, most of us have all been on the board for a while so let's move forward. Under the Public Authorities Accountability Act, PAAA, you've got various policies and things that we are required to have adopted. We've adopted all these in the past. We're all pretty familiar with them. I'm going to go through them real quick, just read them off, and we will include these all in one resolution if there's any discussion or question. And I don't think we've had any changes to these policies this year, so we should be in good shape that we don't have to pick them out individually. The only one I think, that is new to the year here, this year anyway, was the effectiveness in our internal control.

Matt Fuller ([05:11](#)):

So I'm going to read down through them. Just, number one is, our Certification of No Conflict of Interest; number two is the Acknowledgement of our Fiduciary Duties and Responsibilities; number three, Compensation/Reimbursement and Attendance; number four, Code of Ethics; number five, the

Whistleblower Policy; six, our Investment Policy; seven, our Travel Policy; eight, Disposition of Property Guidelines; nine, our Procurement Policy; number 10, our Defense and Indemnification Policy; 11 is our Bill Payment Process; 12 is our Discretionary Policy; 13 is our Record Retention; 14 is Capitalization; 15 is Conflict of Interest; 16 is the EDC Sexual Harassment Policy and Complaint Form. We also have our annual report and finally the Effectiveness of our Internal Controls.

Matt Fuller ([06:18](#)):

First off, do we have any questions, comments or discussions on any of our policies?

**MOTION TO APPROVE EDC POLICIES BY MATT SIMPSON, SECONDED BY JOHN STROUGH,
UNANMOUSLY APPROVED**

Matt Fuller ([06:26](#)):

All right, not hearing any if this is acceptable to everybody I take a motion to approve the policies.

Matt Simpson ([06:35](#)):

Motion to approve.

John Strough ([06:40](#)):

John Strough, I'll second motion.

Matt Fuller ([06:42](#)):

Ed, did you get that first and second response?

Ed Bartholomew ([06:44](#)):

Yes, I did. I got Matt Simpson made the motion and John Strough from Queensbury seconded that motion.

Matt Fuller ([06:58](#)):

So, is there any further discussion on this motion? If we roll the vote?

Ed Bartholomew ([07:06](#)):

Okay, Mitch Amado. Yes. He's nodding his head yes.

Mitch Amado ([07:13](#)):

Yes.

Ed Bartholomew ([07:15](#)):

Alex?

Alex Rotolo ([07:17](#)):

Yes.

Ed Bartholomew ([07:18](#)):

Mike Pratt?

Mike Pratt ([07:21](#)):

Yes.

Ed Bartholomew ([07:22](#)):

Dr Duffy?

Dr. Duffy ([07:25](#)):

Yes.

Ed Bartholomew ([07:26](#)):

Matt Fuller?

Matt Fuller ([07:28](#)):

Yes.

Ed Bartholomew ([07:29](#)):

Laura?

Laura Ladu ([07:29](#)):

Yes.

Ed Bartholomew ([07:31](#)):

Jim Siplon?

Jim Siplon ([07:34](#)):

Yes.

Ed Bartholomew ([07:36](#)):

John Strough?

John Strough ([07:36](#)):

Yes.

Ed Bartholomew ([07:39](#)):

And Matt Simpson?

Matt Simpson ([07:42](#)):

Yes.

Ed Bartholomew ([07:44](#)):

All right.

III. APPROVALS

Matt Fuller ([07:45](#)):

Thanks everybody. Now onto item three in our annual meeting agenda. Approval of the 2019 Audit and Financial Report from our CPAs, Marvin and Company. Ed, Mitch, does somebody just quickly want to hit the comments or anything on that?

Mitch Amado ([08:03](#)):

Thank you, Matt. Yes, I will. Included in your packet is the final audit report prepared by Marvin and Company. First of all, I'd like to thank Ed and Lisa Daly. A lot of transition this year and they did a very great job in coordinating and transitioning and the audit is very indicative of their fine work. Also Judy Calogero, Jim Siplon and Laura Ladu, serving a lot of time on the finance committee.

Mitch Amado ([08:36](#)):

The first page of the audit... we'll go through some of the communications from Marvin and Company. The first page you will see towards the bottom, "The financial statements disclosures are neutral, consistent and clear. There were no difficulties encountered in dealing with management and performing and completing the audit." So very, very positive news there.

Mitch Amado ([09:01](#)):

The second page you talk about management representations. "The audit has indicated we have requested and received all the appropriate representations from management that are included in the audit. And to the auditor's knowledge, no-one within the EDC has consulted with any other accountants to try to influence any of the audit recommendations or results."

Mitch Amado ([09:34](#)):

As you turn into the audit, you go to page... let me see... page two of the audit opinion. You see the opinion stated up top. "The EDC has received a clean opinion." What I would call the unqualified opinion. So there was nothing noted concerning at all with regards to the preparation and presentation of the financial statements.

Mitch Amado ([10:02](#)):

In the same packet, if you would please reference page 14. Page 14 does reference, in footnote 11, a significant entry that was recorded in this year's audit. The EDC did have a piece of land on its books at a value of \$141,000 that was acquired from the Hudson River LDC in 2008. As we discussed at our previous meeting, the value was based upon the land and the raising of the building at that time. The value of 141,000 has been carried consistently on the books of the EDC. The EDC, we did approve the sale of the partial for \$50,000 to further the mission of economic development. As a result of the appraisal, a recent appraisal that we did receive, timely to the \$50,000 reflected in our sales price, we did have to take it in a permit entry of \$91,000.

Mitch Amado ([11:23](#)):

Any questions at all? I'll be happy to answer them. Okay. Those are what I would say are the only significant entry that we need to be aware of and make sure we fully understand.

Mitch Amado ([11:38](#)):

On the next page they talked about some internal controls. The last paragraph, "The audit did not identify any deficiencies in internal controls that would be considered to be a material weakness." So again, very good. And also something very important on page 16 is the statement on compliance in other matters. The last sentence speaks about, "There were no instances of non-compliance for other matters that would be required to be reported under government auditing standards."

Mitch Amado ([12:19](#)):

So all-in-all, a very clean audit. A very fine communication from our auditors to the board. And thank you again, Ed and your team, for getting us to this point. Any questions? I'd be happy to answer them. No questions?

Matt Fuller ([12:39](#)):

Right that's great. Thank you, Mitch.

Mitch Amado ([12:41](#)):

Thank you.

MOTION TO APPROVE 2019 AUDIT & FINANCIAL REPORT BY ALEX ROTOLO, SECONDED BY JIM SIPLON, UNANIMOUSLY APPROVED

Matt Fuller ([12:43](#)):

If we could have a motion to approve the 2019 Audit and Financial Report?

Alex Rotolo ([12:50](#)):

This is Alex Rotolo. I motion to approve the Audit Report.

Matt Fuller ([12:57](#)):

Good. Motion by Alex. And second?

Jim Siplon ([13:02](#)):

Jim Siplon seconds it.

Matt Fuller ([13:04](#)):

Second by Jim. Is there any discussion? Ed, can you call the roll?

Ed Bartholomew ([13:11](#)):

Sure can. Yes. Mitch Amado?

Mitch Amado ([13:13](#)):

Yes.

Ed Bartholomew ([13:14](#)):

Alex?

Alex Rotolo ([13:18](#)):

Yes.

Ed Bartholomew ([13:19](#)):

Mike Pratt?

Mike Pratt ([13:22](#)):

I'm back.

Ed Bartholomew ([13:25](#)):

Yes, we're voting on the report on the 2019 Audit and Financial Report. A motion has been made and second-

Mike Pratt ([13:34](#)):

Okay, I heard your prior report, Ed, but I was cut off. I lost service. I just dialed back in and my vote is yes.

Ed Bartholomew ([13:43](#)):

Thank you. Dr. Duffy?

Dr. Duffy ([13:46](#)):

Yes.

Ed Bartholomew ([13:47](#)):

Matt Fuller?

Matt Fuller ([13:50](#)):

Yes.

Ed Bartholomew ([13:50](#)):

Laura?

Laura Ladu ([13:53](#)):

Yes.

Ed Bartholomew ([13:54](#)):

Jim Siplon?

Jim Siplon ([13:56](#)):

Yes.

Ed Bartholomew ([13:56](#)):

John Strough?

John Strough ([13:59](#)):

Yes.

Ed Bartholomew ([13:59](#)):

Matt Simpson?

Matt Simpson ([14:02](#)):

Yes.

Ed Bartholomew ([14:07](#)):

Affirmative vote.

MOTION TO APPROVE CEO AND TREASURER CERTIFICATION BY DR. KRIS DUFFY, SECONDED BY MIKE PRATT, APPROVED UNANIMOUSLY

Matt Fuller ([14:08](#)):

All right, Edward, thank you. Moving now to the next item there on our agenda, the Chief Executive Officer and Treasurer annual certification.

Ed Bartholomew ([14:22](#)):

Yes.

Matt Fuller ([14:23](#)):

Hold on. Hold on, I lost my... bear with me a second... I'm sorry I just lost my web connection to my agenda... Oh, here we go. All right. Sorry about that. Back to a motion for the approval of the Chief Executive Officer and Treasurer's annual certification.

Dr. Duffy ([15:00](#)):

Kris Duffy makes the motion.

Matt Fuller ([15:00](#)):

Did you get...

Mike Pratt ([15:05](#)):

I'll second it, Mike Pratt.

Matt Fuller ([15:16](#)):

Any further discussion anyone?

Ed Bartholomew ([15:17](#)):

No. We'll roll call vote, Mr Chair. Mitch?

Mitch Amado ([15:22](#)):

Yes.

Ed Bartholomew ([15:23](#)):

Alex?

Alex Rotolo ([15:26](#)):

Yes.

Ed Bartholomew ([15:27](#)):

Mike Pratt?

Mike Pratt ([15:29](#)):

Yes.

Ed Bartholomew ([15:29](#)):

Dr. Duffy?

Dr. Duffy ([15:32](#)):

Yes.

Ed Bartholomew ([15:32](#)):

Matt Fuller?

Matt Fuller ([15:34](#)):

Yeah.

Ed Bartholomew ([15:35](#)):

Laura?

Laura Ladu ([15:38](#)):

Yes.

Ed Bartholomew ([15:38](#)):

Jim Siplon?

Jim Siplon ([15:39](#)):

Yes.

Ed Bartholomew ([15:41](#)):

John Strough?

John Strough ([15:44](#)):

Yes.

Ed Bartholomew ([15:44](#)):

Matt Simpson?

Matt Simpson ([15:47](#)):

Yes.

MOTION TO APPROVE: DESIGNATION OF PROFESSIONALS RETAINED AND APPROVED RELATIONSHIPS BY JOHN STROUGH, SECONDED BY MIKE PRATT, APPROVED UNANIMOUSLY

Matt Fuller ([15:51](#)):

The third vote there under our approval is the Designation of Professionals Retained and Approved Relationships for 2020. Ed, do you have info on this real quick?

Ed Bartholomew ([15:58](#)):

Yes, what this is, is we recognize those under ABO as continuations but they both are subject to contracts to be prepared between EDC and the respective professional designated within this group here. And the two are Marvin and Company, which is in the middle of their contract, so therefore that contract would remain, but Harris Beach would be subject to a updated contract between EDC and the firm.

Matt Fuller ([16:48](#)):

Okay. All right do we have a motion to approve the retention of approved relationship with Warren County, subject to the contract for Harris Beach?

John Strough ([16:54](#)):

John Strough, I'll make that motion.

Matt Fuller ([16:55](#)):

Do we have a second?

Mike Pratt ([17:03](#)):

Mike Pratt, I second that.

Matt Fuller ([17:05](#)):

Okay, Mike Pratt. Any further discussion at all? Ed, can you call the roll?

Ed Bartholomew ([17:11](#)):

Yes. Mitch?

Mitch Amado ([17:13](#)):

Yes.

Ed Bartholomew ([17:14](#)):

Alex?

Alex Rotolo ([17:17](#)):

Yes.

Ed Bartholomew ([17:18](#)):

Mike Pratt?

Mike Pratt ([17:20](#)):

Yes.

Ed Bartholomew ([17:21](#)):

Dr. Duffy?

Dr. Duffy ([17:23](#)):

Yes.

Ed Bartholomew ([17:25](#)):

Matt Fuller?

Matt Fuller ([17:27](#)):

Yes.

Ed Bartholomew ([17:28](#)):

Laura?

Laura Ladu ([17:30](#)):

Yes.

Ed Bartholomew ([17:31](#)):

Jim Siplon?

Jim Siplon ([17:33](#)):

Yes.

Ed Bartholomew ([17:34](#)):

John Strough?

John Strough ([17:36](#)):

Yes.

Ed Bartholomew ([17:37](#)):

Matt Simpson?

Matt Simpson ([17:39](#)):

Yes.

**IV. RESOLUTION TO APPOINT EDC BOARD MEMBERS – MOTION BY MATT SIMPSON,
SECONDED BY MIKE PRATT, APPROVED UNANIMOUSLY**

Matt Fuller ([17:42](#)):

All right. Now I'm going to put forward there the reappointment of Jim and Mitch to the EDC Board. I think we are all in favor of this. Can I get a motion to reappoint the two kind gentlemen?

Matt Simpson ([17:56](#)):

I'll move that, Matt Simpson.

Matt Fuller ([17:58](#)):

Right. Who's going to second?

Mike Pratt ([18:03](#)):

Happy to second it, Mike Pratt.

Matt Fuller ([18:05](#)):

Mike Pratt on the second. Ed, can you call the roll?

Ed Bartholomew ([18:08](#)):

Yes, I can. Mitch?

Mitch Amado ([18:09](#)):

Yes.

Ed Bartholomew ([18:10](#)):

Alex?

Alex Rotolo ([18:13](#)):

Yes.

Ed Bartholomew ([18:13](#)):

Mike Pratt?

Mike Pratt ([18:17](#)):

Yes.

Ed Bartholomew ([18:18](#)):

Dr. Duffy?

Dr. Duffy ([18:20](#)):

Yes.

Ed Bartholomew ([18:21](#)):

Matt Fuller?

Matt Fuller ([18:22](#)):

Yes.

Ed Bartholomew ([18:22](#)):

Laura?

Laura Ladu ([18:22](#)):

Yes.

Ed Bartholomew ([18:22](#)):

Jim Siplon?

Jim Siplon ([18:22](#)):

Yes.

Ed Bartholomew ([18:22](#)):

John Strough?

John Strough ([18:24](#)):

Yeah.

Ed Bartholomew ([18:33](#)):

Matt Simpson?

Matt Simpson ([18:36](#)):

Yes.

RESOLUTION TO APPOINT AUDIT & FINANCE AND GOVERNANCE COMMITTEE MEMBERS FOR 2020-2021 – MOTION BY MATT SIMPSON, SECONDED BY JOHN STROUGH, APPROVED UNANIMOUSLY

Matt Fuller ([18:38](#)):

All right. Well the next thing we're going to do together, we don't need to do them separate, unless there's an objection to any of the sections here but we've got a resolution to appoint the Audit and Finance Committee members and Governance Committee members for 2020/2021. Audit and Finance is Mitch, Jim, Judy and Laura. Governance is Kris, Mike, Chris Barden and Alex. Do I have a motion to approve those?

Mitch Amado ([19:03](#)):

Motion to approve.

Matt Simpson ([19:07](#)):

[crosstalk 00:19:07] motion, Matt Simpson.

John Strough ([19:10](#)):

I'll second, John Strough.

Matt Fuller ([19:12](#)):

John Strough will second. Any further discussion? Ed can you please call the roll?

Ed Bartholomew ([19:19](#)):

I sure can. Mitch?

Mitch Amado ([19:20](#)):

Yes.

Ed Bartholomew ([19:21](#)):

Alex?

Alex Rotolo ([19:24](#)):

Yes.

Ed Bartholomew ([19:24](#)):

Mike Pratt?

Mike Pratt ([19:26](#)):

Yes.

Ed Bartholomew ([19:27](#)):

Kris Duffy?

Dr. Duffy ([19:32](#)):

Yes, sorry.

Ed Bartholomew ([19:32](#)):
That's all right. Matt Fuller?

Matt Fuller ([19:36](#)):
Yes.

Ed Bartholomew ([19:37](#)):
Laura Ladu?

Laura Ladu ([19:40](#)):
Yes.

Ed Bartholomew ([19:40](#)):
Jim Siplon?

Jim Siplon ([19:42](#)):
Yes.

Ed Bartholomew ([19:43](#)):
John Strough?

John Strough ([19:44](#)):
Yes.

Ed Bartholomew ([19:45](#)):
Matt Simpson?

Matt Simpson ([19:48](#)):
Yes.

**RESOLUTION TO APPOINT EDC OFFICERS – MOTION BY DR. KRIS DUFFY, SECONDED BY MIKE PRATT,
APPROVED UNANIMOUSLY**

Matt Fuller ([19:52](#)):

Don't worry, Ed. I'm glad to see I'm not the only one hitting mute and then yelling at the phone. Item five, resolution to designate our officers for 2020/2021. Chair, me; Vice-chair, Chris Barden; Treasurer, Mitch Amado; Secretary, Judy Calogero. Absent objections do I get a motion and a second?

Dr. Duffy ([20:16](#)):

I'll make a motion, Kris Duffy.

Mike Pratt ([20:18](#)):

I'll second, Mike Pratt.

Matt Fuller ([20:23](#)):

Second by Mike Pratt. Ed, call the roll please.

Ed Bartholomew ([20:25](#)):

Alex?

Alex Rotolo ([20:28](#)):

Yes.

Ed Bartholomew ([20:29](#)):

Mitch?

Mitch Amado ([20:30](#)):

Yes.

Ed Bartholomew ([20:32](#)):

Mike Pratt?

Mike Pratt ([20:34](#)):

Yes.

Ed Bartholomew ([20:35](#)):

Dr. Duffy?

Dr. Duffy ([20:37](#)):

Yes.

Ed Bartholomew ([20:39](#)):

Matt Fuller?

Matt Fuller ([20:41](#)):

Yes.

Ed Bartholomew ([20:41](#)):

Laura Ladu?

Laura Ladu ([20:44](#)):

Yes.

Ed Bartholomew ([20:45](#)):

Jim Siplon?

Jim Siplon ([20:47](#)):

Yes.

Ed Bartholomew ([20:48](#)):

John Strough?

John Strough ([20:48](#)):

Yes.

Ed Bartholomew ([20:50](#)):

Matt Simpson?

Matt Simpson ([20:53](#)):

Yes.

VI OTHER BUSINESS

Matt Fuller ([20:57](#)):

Ed, did you have anything else to add to the agenda at the present? Any other business?

Ed Bartholomew ([21:02](#)):

There is no other business to come, from my perspective, on the agenda.

Matt Fuller ([21:09](#)):

Okay. Does anybody else have any other questions or comments here on our annual meeting matters? Hearing none, I will take a motion to adjourn the annual meeting. Oh actually, Ed, one quick question, did we approve last year's minutes?

Ed Bartholomew ([21:34](#)):

We have not got the minutes. No, we did not. We can send those out...

Matt Fuller ([21:45](#)):

We can do that at our next meeting.

VII RESOLUTION TO APPROVE PUBLIC AUTHORITIES LAW 2800 – MOTION BY MATT FULLER, SECONDED BY JOHN STROUGH, APPROVED UNANIMOUSLY

Ed Bartholomew ([21:47](#)):

Yes. We can do that at our next meeting. Also, the reporting of the Public Authorities Law 2800 Operations is just a part of the document in the overall documentations here that we have to submit to the ABO as a package here. That we have contained within our packet right here, has to be submitted as an entity to ABO. So I would need a resolution relative to that issue, on number five.

Matt Fuller ([22:20](#)):

So you need a motion to approve the 2800 part?

Ed Bartholomew ([22:20](#)):

Yes.

Matt Fuller ([22:22](#)):

I'll make that motion. Do I have a second?

John Strough ([22:27](#)):

John Strough, I'll second.

Matt Fuller ([22:29](#)):

Ed, can you call the roll?

Ed Bartholomew ([22:32](#)):

Mitch?

Mitch Amado ([22:33](#)):

Yes.

Ed Bartholomew ([22:34](#)):

Alex?

Alex Rotolo ([22:36](#)):

Yes.

Ed Bartholomew ([22:37](#)):

Mike Pratt?

Mike Pratt ([22:39](#)):

Yes.

Ed Bartholomew ([22:40](#)):

Dr. Duffy?

Dr. Duffy ([22:42](#)):

Yes.

Ed Bartholomew ([22:43](#)):

Matt Fuller?

Matt Fuller ([22:45](#)):

Yes.

Ed Bartholomew ([22:45](#)):

Laura Ladu?

Laura Ladu ([22:46](#)):

Yes.

Ed Bartholomew ([22:46](#)):

Jim Siplon?

Jim Siplon ([22:50](#)):

Yes.

Ed Bartholomew ([22:51](#)):

John Strough?

John Strough ([22:51](#)):

Yes.

Ed Bartholomew ([22:53](#)):

Matt Simpson?

Matt Simpson ([22:56](#)):

Yes.

Matt Fuller ([22:56](#)):

All right. We'll, make a note, just for the record maybe under other business, just before we adjourn that we will review and approve last year's annual minutes, hopefully at our April meeting. So we will adjourn that portion of our annual meeting just to revisit both minutes. So if we can, on the next month's monthly meeting agenda, just throw in a number one bullet above it, "Continuation of the annual meeting for the purposes of approving the minutes."

Ed Bartholomew ([23:32](#)):

We'll do that.

MOTION TO ADJOURN BY ALEX ROTOLO, SECONDED BY MIKE PRATT, APPROVED UNANIMOUSLY

Matt Fuller ([23:34](#)):

Okay. So with that I'll take a motion to adjourn the annual meeting to our April meeting for purposes of approval of the minutes, and otherwise adjourn the meeting.

Alex Rotolo ([23:50](#)):

I'll make that motion.

Mike Pratt ([23:52](#)):

Seconded by Mike Pratt.

Matt Fuller ([23:55](#)):

We'll just do a unanimous, all in favor?

Mike Pratt ([23:57](#)):

Aye.

John Strough ([23:57](#)):

Aye.

Dr. Duffy ([23:57](#)):

Aye.

Matt Simpson ([23:57](#)):

Aye.

Laura Ladu ([23:57](#)):

Aye.

Alex Rotolo ([23:57](#)):

Aye.

Jim Siplon ([23:58](#)):

Aye.

Mitch Amado ([23:59](#)):

Aye.